

BURDWAN DEVELOPMENT AUTHORITY
(A STATUTORY AUTHORITY OF GOVT. OF WEST BENGAL)
New Administrative Building (5th Floor)
Purba Bardhaman -713101
Phone & Fax:-0342-2561668
E-mail:- bdabdn2002@gmail.com
Website: www.bdaburdwan.org

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File No.-

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FORM - 1

SCHEDULE APPLICATION FORM FOR DEVELOPMENT PERMISSION FOR (INSTITUTION OF USE/CHANGE OF USE)

**(under Section 46 of the West Bengal Town and Country (Planning & Development) Act., 1979)
AS Rule 5 of the Planning Authority & Development Authority (levy of Development Charges Rules 1980)**

To,
The Chief Executive Officer,
Burdwan Development Authority,
New Administrative Building (5th floor),
Collectorate, Purba Bardhaman,
P.O.: Burdwan, Dist.- Purba Bardhaman,
Pin- 713101

Sir,

I intend to develop/institute/change the use of land as per details furnished in the statement below for which permission is required under this Act. I hereby request that you will be pleased to declare the liability of land for the levy of development charge and to determine the development charges payable and communicate the same to me.

Yours faithfully

A: General Information (To be filled in Block Letters)

- i) Name of the Owner : _____
- ii) Name of Applicant : _____
- iii) Full Postal Address : _____

Mobile: _____ Email: _____

B. Land Details:

i) Description of land/land schedule as per R.O.R. for which development charge has to be assessed:

Name of G.P./Municipality	Name of Mouza	JL. No.	L.R. Khatian No.	RS Plot No.	LR Plot No.	Classification of Land

ii) Total area of Land:

Acre: _____, Sq. Mt.: _____, Sq. ft.: _____

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FOR OFFICE USE ONLY

Name of applicant:-

From No.: BDA-000

File No.:

Date of application: ____/____/20

Office Seal with signature & date

- iii) Present Use Residential/Industrial/Commercial/Others(specify): _____
- iv) Proposed Use of Land: Residential/Industrial/Commercial/Others(specify): _____
- v) Project Details(if applicable): _____
- vi) Width of Access Road to the Plot as per deed (in meters): _____
- vii) Whether existing building/structure situated on plot (Y/N): _____
- viii) If yes, date of construction: _____
- ix) Documents submitted in support of claim(viii): _____

Declaration

I, _____, declare that all the documents furnished by me are true to the best of my knowledge and in case of any information given by me is found to be false or a case of misrepresentation of facts, the application may stand cancelled and/or Permission for Development forfeited.

Date:

Place:

SIGNATURE OF THE APPLICANT

N.B.: In case of change of use, the application should accompany the following Photocopies of documents

- ROR of the land. [LR Porcha]
- Land Deed with Sketch Map.
- Land Tax Receipt of current Bengali year.
- PAN Card
- Plot shown in Mouza Map marked in red
- 2 copies of Site Plans showing dimension of plot for which development permission is sought for, abutting plot nos., abutting road width, nearest landmark etc. **[one original & one photocopy]**.
- Sanctioned Building Plan of existing building from the competent authority/other documents in support of the claim (if building already exists).

All drawings shall have to be drawn, certified and signed by a competent Surveyor.

*All the pages of the documents have to be **signed in blue ink by the applicant & the signature should be same as in land Deed or PAN Card.***

All photocopies have to be legible and in good quality.

All documents need to be brought in original for verification during submission of form.

Submitted by : _____

Contact No. of person submitting the form : _____

Remarks (if any) of receiving Authority: _____

